

For Office Use Only

Test Score

NEBRASKA SECRETARY OF STATE

Business Services Division: Notary
1201 N Street, Suite 120, Lincoln, NE 68508
P. O. Box 95104, Lincoln, NE 68509
www.sos.nebraska.gov

ONLINE NOTARY PUBLIC REGISTRATION

Please type or print legibly in black ink. Applications will be rejected for incomplete responses or if illegible.

APPLICANT INFORMATION

Print your legal name as it appears on your driver's license, state identification card, or voter's registration (if no driver's license). We suggest your legal name, signature, and seal all match.

Last Name	First Name	MI	Date
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Home Address

Street Address	Suite/Unit#		
PO Box (if any)	City	State	Zip Code
E-mail Address	Phone Number		

Business Address (Required for non-resident applicant.) Check here if you work from home (see instructions)

Company Name	Street Address	Suite/Unit#	
PO Box (if any)	City	State	Zip Code
E-mail Address	Work Phone Number		

Return Certificate to: Home Address Business Address E-mail Address at:

Non-resident applicants must also submit an Evidence of Employment in Nebraska form.

ONLINE NOTARY PUBLIC QUALIFICATIONS IN THE STATE OF NEBRASKA

1. Notary Commission end date is needed. Affix impression of your seal below:	2. Provide contact information to enroll you in the next Online Notary educational course:
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3. What Solution Provider do you plan to use for online notarizations?

NOTARIAL OATH

Your signature below will be used to verify signature authenticity when performing notarial acts. You must sign consistently.

State of _____ County of _____

I, _____, do solemnly (swear), (affirm) under penalty of perjury, that the answers to all questions on this application are true and complete to the best of my knowledge; and, I do solemnly (swear) (affirm) that upon appointment, I will support the Constitution and laws of the United States and the State of Nebraska, and I will faithfully discharge the duties of Online Notary Public in and for the State of Nebraska according to the best of my ability.

X _____
Applicant's Signature

Subscribed and (sworn) (affirmed) before me: this _____ day of _____, 20_____.
(Month) (Year)

Signature of Notary Public

^Affix Official Notary Seal^

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ONLINE NOTARY PUBLIC REGISTRATION INSTRUCTIONS

APPLICANT INFORMATION:

Name: Enter your legal name for our records. Print name as is listed on your state issued driver's license, identification card, or voter registration name (if no driver's license).

Date: Enter the date you are completing the application.

Home Address: You are required to enter your home street address. If you use a P.O. Box, you may include the P.O. Box in addition to your street address.

Business Address: If you are a non-resident applicant, your business address is required, and you must complete this section in its entirety. If you are a Nebraska resident, this section is optional, but if provided, this information may be used to contact you if needed. Your home address and business address can only be the same if you are a Nebraska resident working from home and you check the corresponding box, if not your application may be rejected or returned.

A valid email address must be listed on the application for the link to the test to be sent to. Your application will be rejected if a valid email address is not included.

Non-resident applicants must also complete and submit an Evidence of Employment in Nebraska form.

ONLINE NOTARY PUBLIC QUALIFICATIONS IN THE STATE OF NEBRASKA:

Please read each section carefully and clearly mark the appropriate box or fill in the details to answer section.

Eligibility to register as an Online Notary requires a notary hold a valid commission in the State of Nebraska, satisfy the educational requirement of section 64-404; pay the fee required under section 64-405. If you have not met this eligibility but want to register, please complete this registration form and email sos.enotary@nebraska.gov or call (402) 471-4425 for more information.

You are not authorized to perform online notarial acts until all requirements are completed and you have received your Online Notary Certificate of Registration.

NOTARIAL OATH:

Do not complete this section until you are in the presence of a Notary. You must sign in the presence of a Notary. The Notary will complete the state and county information, date, sign, and impress their seal. PLEASE NOTE: You may not notarize your own signature.

The signature you place on this application is the signature that you must use when notarizing documents. You must sign consistently. Your signature on the application will be used to verify your signature on additional forms in the filing process, if a complaint is ever filed against you, or if a document you notarize must be certified for use in another country.

REQUIREMENTS:

Applicant must submit the following: Online Notary Registration form and \$50 fee made to the Nebraska Secretary of State. The applicant is then required to satisfy the educational requirements and pass an Online Notary Exam.

If you have any questions when completing the application, please contact the Business Services Division – Notary online at: sos.enotary@nebraska.gov or call (402) 471-4425.